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**Reference: Department of Higher Education and Training (DHET)  
Communication Circular No 1/2015**

To:

- Officials of the DHET (Head Office and Regional Offices)
- Principals, Lecturers, Support Staff and Students of Public Colleges (TVET and CET Colleges)
- Chairpersons of College Councils
- Chairpersons of Unions

**OBJECTIVE OF THE CIRCULAR:**

To inform and request you to please ensure that this information is distributed to all staff and students at your College as soon as possible and also to ensure that in your correspondence (i.e. letters, brochures, pamphlets, etc) and interaction with the public, you apply the correct terminology.

**1. BACKGROUND:**

The Technical and Vocational Education and Training (TVET) Colleges as well as the Community Education and Training (CET) functions were transferred from the Provincial Education Departments (PED) to the Department of Higher Education and Training (DHET) on 1 April 2015. The transfer of these functions is in line with the Continuing Education and Training Act, 2006 (Act No. 16 of 2006) (CET Act, 2006). The CET Act, 2006 which is now the Principal Act for both the TVET Colleges and CET Colleges introduces new terminology; thus we all need to make sure we apply

this new terminology in all our correspondence and interaction with our different stakeholders.

## **2. NAMES OF INSTITUTIONS**

- The Further Education and Training (FET) Colleges are now known as the Technical and Vocational Education and Training (TVET) Colleges.
- A new institutional type named the Community Education and Training (CET) Colleges has been introduced.
- The Adult Education and Training (AET) Centres or Public Adult Learning Centres (PALC) are now called Community Learning Centres (CLCs) and the respective CLCs are substructures of the CETCs in the region in which they are situated.

## **3. TYPES OF INSTITUTIONS**

- There are two types of institutions, namely, Public and Private Colleges.
- There are two types of Public Colleges, namely, TVET Colleges and CET Colleges.
- There are only Private Colleges. There are no Private TVET Colleges or Private CET Colleges.

## **4. LEGAL STATUS**

- The CLCs are not juristic persons and therefore cannot enter into contracts.
- The CET Colleges have been established as legal entities. Only the CET College has the authority to enter into contracts.
- The CLCs attached to each CETC have to be gazetted in terms of Government Gazette in order to be recognised as a CLC.
- CLCs are now sites of delivery of learning for the CET Colleges and no longer stand alone or independent Centres.

## **5. GOVERNING STRUCTURES**

- Whereas the erstwhile AET Centres were governed by the Centre Governing Bodies (CGB), the CLCs are not governed by CGBs.

- Instead, the governing structure for the CET College is the CET College Council.
- TVET Colleges continue to be governed by the TVET College Councils as its substructures include campuses of that specific TVET College as sites of delivery of learning.

## **6. CHANGE OF NAMES FOR EDUCATORS AND LEARNERS**

- The erstwhile AET educators are now named CET lecturers.
- Staff rendering services other than teaching at the Colleges are named support staff.
- The learners at Colleges are named students.

## **7. EMPLOYEES AT COLLEGES**

- There are two types of employees at the TVET Colleges and CET Colleges.
- These are staff employed by the Department of Higher Education and Training (DHET) and staff employed by Councils of Public Colleges (TVET and CET Colleges).

## **8. QUALIFICATIONS OFFERED IN THE SECTOR**

- In the past, the erstwhile AET sector only involved programmes at the National Qualifications Framework (NQF) level 1.
- Now, students can study learning and training programmes leading to qualifications or part-qualifications at NQF levels 1 to 4 as contemplated in the National Qualifications Framework Act, 2008 (NQF Act, 2008) (Act No. 67 of 2008).

## **9. OFFICES AND LOCATIONS OF THE DHET**

- The DHET has established regional offices in each of the provinces.

- We prefer to call them DHET regional offices to avoid confusion with the Provincial Education Departments (PED).
- While we do have CET College officials of the DHET stationed in some of the PED District Offices, the DHET regards them as part of the DHET Regional Office as currently we do not have DHET District Offices in our system.

## **10. THE DHET OFFICES ARE LOCATED AS BELOW:**

<b>Office/Unit</b>	<b>Location</b>	<b>Address</b>
Head Office Address	Pretoria	117-123 Francis Baard Street Pretoria 0002
Head Office, National Skills Fund (NSF), National Skills Authority (NSA)	Pretoria	Ndinaye House 178 Francis Baard Street Pretoria 0002
Institute for the National Development of Learnerships, Employment Skills and Labour Assessments (Indlela)	Olifantsfontein	Old Kempton Park Road Tembisa 1666
Examinations	Pretoria	222 Struben Street Pretoria 0002

## **11. DHET REGIONAL OFFICES**

<b>Region</b>	<b>City</b>	<b>Physical Address</b>	<b>Capacity</b>
Eastern Cape	Zwelitsha	Steve Vukile Tshwete street Eastern Cape Provincial Education Complex, Zone 6, Zwelitsha	0
Free State and Gauteng	Johannesburg	111 Commissioner Street, Johannesburg Gauteng Provincial Education Building	0
Kwa-Zulu Natal	Pietermaritzburg	19 Wigford Road Mansions Mill Pietermaritzburg KZN	0
Limpopo	Polokwane	Corner 113 Biccard & 24 Excelsior Street Limpopo Provincial Education Building	0
Mpumalanga and North West	Mafikeng	Dr Albert Luthuli Drive Mafikeng North West Provincial Department of Education Mafikeng	0
Northern Cape and Western Cape	Cape Town	Golden Acre Floor No 18 9 Adderley street Cape Town	0

## **12. COMMUNITY EDUCATION AND TRAINING COLLEGES**

Province	Name of College	Physical Addresses
Eastern Cape	Eastern Cape Community Education and Training College	Nelson Mandela Metropolitan University Eastern Cape Province PO Box 77000 PORT ELIZABETH 6031
Free State	Free State Community Education and Training College	Mangaung University Community Partnership Programme (MUCPP) 19057 Singonzo Street Hamilton Bloemfontein
Gauteng	Gauteng Community Education and Training College	Diepkloof AET Centre 722b Zone 1 Shirulumi Street Diepkloof 1864
Kwazulu-Natal	Kwazulu-Natal Community Education and Training College	DUT Indumiso Campus FJ Sithole Street 3201 Edendale CC Imbali Pietermaritzburg
Limpopo	LimpopoCommunity Education and Training College	Pax College 656 LS Valkop Farm Matlala Road Polokwane Municipality 0700
Mpumalanga	Mpumalanga Community Education and Training College	Nkangala TVET College CN Mahlangu Campus Training Centre Road Industrial Site Siyabuswa 0472
Northern Cape	Northern CapeCommunity Education and Training College	Northern Cape Rural TVET College Upington Campus Steve Naude Street Upington 8800

North West	North West Community Education and Training College	Mmakau ABET Project Stand No. 1783, Hebron, 2193 P.O. Box 1498 Rosslyn 0200	
Western Cape	Western Cape Community Education and Training College	ELGIN Learning Foundation No. 9 Appletizer Road Grabouw P.O. Box 654 Grabouw 7160	

### **13. CONCLUSION**

We want to thank all of you involved in this process for your cooperation and also want to assure you that there will be regular communication in this regard.

Mr GF Qonde

Director-General: Department of Higher Education and Training

Date:

**For Inquiries:**

**Email: Functionshift@dhet.gov.za**